



## National Curriculum and Textbook Board, Bangladesh

69-70, Motijheel C/A, Dhaka-1000


[www.nctb.gov.bd](http://www.nctb.gov.bd)

শিক্ষা নিয়ে গড়ব দেশ  
শেখ হাসিনার বাংলাদেশ

### Invitation for Tenders

For Procurement of White Printing Paper & Art Card

1	Ministry/Division	Ministry of Education
2	Agency	National Curriculum and Textbook Board (NCTB)
3	Procuring Entity Name	Secretary, National Curriculum and Textbook Board (NCTB)
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Invitation for	Procurement of <b>21,500</b> (twenty one thousand five hundred) Metric Tons of White Printing Paper (Size: Sheet 20"×30" GSM 60±2%) in <b>22</b> (twenty two) lots and procurement of <b>2,200</b> (two thousand two hundred) Metric Tons of Art Card (Size: 21"×31", GSM 230±2%) in <b>03</b> (three) lots as stated below: i) <b>1,000</b> (one thousand) Metric Tons of White Printing Paper for each lot # (01 to 21); ii) <b>500</b> (five hundred) Metric Tons of White Printing Paper for lot # (22); iii) <b>750</b> (seven hundred fifty) Metric Tons of Art Card for each lot # (23 to 24); iv) <b>700</b> (seven hundred) Metric Tons of Art Card for lot # (25); ➤ A Tenderer may submit tender for 01 (one) lot or more than 01 (one) lot. ➤ A Tenderer, may submit tender for 01 (one) lot or more than 01 (one) lot tenderer must use separate tender Submission Letter (Form PG3-1) & Price Schedule for each lot. ➤ Technical Specifications of Paper shall be as per Section 7 of Tender Document. * More details described in the tender schedule.
7	Invitation Ref No	IFT No.:NCTB/Papu/Bha/ka/352/2016/29;
8	Date	27/02/2017
<b>KEY INFORMATION</b>		
9	Procurement Method	National Open Tendering Method (OTM)
<b>FUNDING INFORMATION</b>		
10	Budget and Source of Funds	GoB
<b>PARTICULAR INFORMATION</b>		
11	Tender Publication Date	28/02/2017
12	Tender Last Selling Date	27/03/2017 within office hours
13	Tender Closing Date and Time	28/03/2017 at 02.00 P.M
14	Tender Opening Date and Time	28/03/2017 at 03.00 P.M
15	<b>Name &amp; Address of the office(s) :</b>	
(a) Selling Tender Document (Principal)	(1) Secretary, National Curriculum and Textbook Board (NCTB), Room No. 508 (4th Floor), 69-70, Motijheel C/A, Dhaka-1000. (Phone-02-9565644, Fax-02-9565724). (2) Senior Stores Officer, National Curriculum and Textbook Board (NCTB), Room No.-310 (2nd Floor), 69-70, Motijheel C/A, Dhaka-1000. (Phone-02-9561653, Fax-02-9565724).	
(b) Selling Tender Document (Others)	(3) Deputy Secretary (Section-10), Ministry of Education (MOE), Room # 1806, Building # 6, Bangladesh Sachibhalaya, Dhaka - 1000. (Phone-02-7162484, Fax-02-7167577).	
• <b>No conditions apply for sale, purchase or distribution of tender documents</b>		
(c) Receiving Tender Document	Secretary, National Curriculum & Textbook Board (NCTB), Bangladesh, 4th Floor, (Room No-508), 69-70, Motijheel C/A, Dhaka-1000.	
(d) Opening Tender Document	National Curriculum & Textbook Board (NCTB), Bangladesh (Conference Room-1 <sup>st</sup> Floor), 69-70, Motijheel C/A, Dhaka-1000. On 28/03/2017 at 03.00 P.M.	
<b>INFORMATION FOR TENDERER</b>		
16	Eligibility of Tenderer	i) Tenderers shall have the legal capacity to enter into the Contract. ii) Tenderers shall have fulfilled its obligations to pay taxes and social security contributions under the provisions of laws and regulations of the country of its origin. iii) The minimum of years of general experience of the Tenderer in the supply of Goods and related services as Supplier shall be 03 (three) years. iv) The minimum specific experience as Supplier in supply of similar Goods of at least 02 (two) contract(s) successfully completed within the last 03 (three) years, each with a value of at least Tk. 6,00,00,000 (six crore) for each lot # (01 to 21), Tk. 3,00,00,000 (three crore) for lot # (22) and Tk. 8,00,00,000 (eight. crore) for each lot # (23 to 25). v) The minimum supply and/or production capacity of Goods is/ are: 7,000 M.Tons for each lot #(01 to 21), 3,500 M.Tons for lot# (22) and 3000 M.Tons for each Lot # (23 to 25) supply and/or production capacity per year.

		vi) The minimum amount of liquid assets i.e working capital or credit line(s) of the Tenderer shall be Tk. 6,50,00,000.00 (Taka six crore fifty lac) for each lot # (01 to 21), Tk. 3,25,00,000.00 (three crore twenty five lac) for lot # (22) and Tk. 6,00,00,000.00 (six crore) for each lot # (23 to 25) of the total value of the proposed contract. ➤ All the documents shall be mentioned in an index attached as a top sheet. ➤ More details described in the Tender Document.		
17	Brief Description of Goods	As stated at serial number 6 above		
18	Brief Description of Related Services	Insurance, Transportation, Loading, Unloading, Stacking of Goods and Packing Materials from the warehouses of the Manufacturer/Supplier to NCTB's warehouses at Tejgaon and/or Tongi		
19	Price of Tender Document	A complete set of tender documents in English Language may be purchased by interested Tenderers on the submission of a written application along with a non-refundable Pay Order or Bank Draft from any scheduled Bank of Bangladesh for Tk 2,000/- (Taka two thousand) only in favor of Secretary, National Curriculum and Textbook Board, Dhaka. If a tenderer intends to participate in more than one lot it will have to purchase as many number of tender documents for as many lots as it requires to participate.		
20	Identification of Lot	Tender Security	Completion Time	Location
	for each lot # 01 to 21	BDT 20,00,000/-	Delivery has to be completed in 02 phases: 1 <sup>st</sup> Phase: At least 40% (forty percent) delivery shall complete within 6 (six) weeks from the date of contract signature. 2 <sup>nd</sup> Phase: Rest quantity shall complete not exceeding 10 (ten) weeks from the date of contract signature.	From the supplier's/ manufacturer's warehouses to the NCTB's warehouse at Tejgaon &/or Tongi
	for lot # 22	BDT 10,00,000/-		
	for each lot # 23 to 25	BDT 17,00,000/-	Delivery has to be completed in 02 phases: 1 <sup>st</sup> Phase: At least 40% (forty percent) delivery shall complete within 10 (ten) weeks from the date of contract signature. 2 <sup>nd</sup> Phase: Rest quantity shall complete not exceeding 13 (thirteen) weeks from the date of contract signature.	
<b>PROCURING ENTITY DETAILS</b>				
21	Name of Official Inviting Tender	Md. Imrul Hassan		
22	Designation of Official Inviting Tender	Secretary		
23	Address of Official Inviting Tender	Secretary, NCTB, 69-70, Motijheel C/A, Dhaka-1000.		
24	Contact details of Official Inviting Tender	Tel. No. : 02-9565644, Fax No.: 02-9565724		
25	The procuring entity reserves the right to reject any or all the tenders or annul the Tender proceedings			
 (Md. Imrul Hasan) Secretary National Curriculum & Textbook Board, Bangladesh				